

Merle Hay Centre  
 6200 Aurora Avenue, Suite 300W  
 Urbandale, IA 50322-2866  
 Phone: 515.334.0075

**NOTICE OF MEETING**

**Des Moines Area Metropolitan Planning Organization (MPO)**

\*\*\*\*\*

**4:00 p.m., Thursday, November 18, 2010**  
**Des Moines Botanical Center's Willow Room**

\*\*\*\*\*

**TENTATIVE AGENDA**

*The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.*

- I. Call to Order**
- II. Approval of Agenda**
- III. Approval of Meeting Minutes**  
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- IV. Consent Item**  
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- V. Action Items**
  - A. *Federal Fiscal Years 2011-2014 Transportation Improvement Program Amendment – Federal Fiscal Years 2011-2014 Surface Transportation Program and Surface Transportation Program Transportation Enhancement Funding Recommendations* .....Page 13
  - B. *Des Moines Area Regional Transit Authority Federal Funding Transfer* .....Page 17
- VI. Discussion Items**
  - A. *Fiscal Year 2011 Unified Planning Work Program and Budget Amendment #3*  
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  - B. *28E Agreement Amendment* .....Page 21
  - C. *Federal Fiscal Year 2012 Transportation Appropriations Letters of Intent*.....Page 21
  - D. *Federal Fiscal Years 2011-2014 Transportation Improvement Program Amendment – Iowa Department of Transportation* .....Page 26
  - E. *Federal Fiscal Years 2011-2014 Transportation Improvement Program Administrative Modification – Des Moines Area Regional Transit Authority* ....Page 27
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**VIII. Other Non-Action Items of Interest to the Committee**

**IX. Next Meeting Date**

4:00 p.m., Thursday, December 16, 2010, Des Moines Botanical Center's Willow Room

**X. Adjournment**

## Meeting Minutes

**Des Moines Area Metropolitan Planning Organization (MPO)  
4:00 p.m., Thursday, October 21, 2010  
Des Moines Botanical Center's Oak Room  
Des Moines, Iowa**

The MPO held a meeting at 4:00 p.m. on October 21, 2010, in the Des Moines Botanical Center's Willow Room. Before the meeting, the MPO staff sent agenda packets to the MPO's representatives and posted the agenda at the MPO office at 8:23 a.m. on October 15, 2010. **The fiscal year-to-date publication cost of meeting minutes for the MPO: \$515.97. In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

### Representatives Present:

Gerald Nolin, City of Altoona  
Michelle Sloan, City of Altoona  
Carl Metzger, City of Ankeny  
Steve Van Oort, City of Ankeny  
Craig Block, City of Ankeny  
Mark Arentsen, City of Bondurant  
Ruth Randleman, City of Carlisle  
John Edwards, City of Clive  
Ted Weaver, City of Clive  
Mark Hanson, Dallas County  
Chris Coleman, City of Des Moines  
Chris Johansen, City of Des Moines  
Frank Cownie, City of Des Moines  
Rick Clark, City of Des Moines  
Merrill Stanley, City of Des Moines  
Matt Anderson, City of Des Moines  
Robert Mahaffey, City of Des Moines  
Tom Armstrong, City of Grimes  
Brian Laurenzo, City of Johnston  
Paula Dierenfeld, City of Johnston  
Peggy Olson, City of Mitchellville  
Jim Lane, City of Norwalk  
Martha Miller, City of Pleasant Hill  
Angela Connolly, Polk County  
Tom Hockensmith, Polk County  
Robert Andeweg, City of Urbandale  
Mike Carver, City of Urbandale  
A.J. Johnson, City of Urbandale  
Kevin Middleswart, Warren County  
Dan Dutcher, City of Waukee  
Steve Gaer, City of West Des Moines  
Russ Trimble, City of West Des Moines  
Marketa George Oliver, City of Windsor Heights  
Tim Stiles, Des Moines International Airport\*  
Mike Clayton, Iowa Department of Transportation\*  
Elizabeth Presutti, Des Moines Area Regional Transit Authority

### Representatives Absent:

Jim Gifford, City of Cumming\*\*  
Doyle Scott, Madison County\*\*  
Gary Mahannah, City of Polk City  
Ted Ohmart, City of West Des Moines  
Tracy Troutner, Federal Highway Administration\*  
Mark Bechtel, Federal Transit Administration  
Halley Griess, City of Des Moines  
Tim Zisoff, City of Indianola\*\*  
Agency\*  
Julia Castillo, Heart of Iowa Regional Transit Agency\*

\* Advisory/Non-Voting Representatives

\*\* Associate/Non-Voting Representatives

### Others Present:

Glenn Lyons, Transportation Management Association  
Gary Fox, City of Des Moines  
Jay Byers, Greater Des Moines Partnership

### Staff Present:

Tom Kane, Executive Director  
Jonathan Wilson, General Counsel  
Stephanie Ripperger, Executive Administrator  
Jennifer Zelle, Administrative Assistant  
Adam Noelting, Principal Transportation Planner  
Dylan Mullenix, Senior Transportation Planner  
Zac Bitting, Associate Transportation Planner  
Luke Parris, Associate Transportation Planner  
Bethany Wilcoxon, Associate Transportation Planner  
Nokil Park, Travel Demand Modeler

**I. Call to Order**

MPO Vice-Chair Chris Coleman recognized a quorum and called the October 21, 2010, meeting to order at 4:02 p.m.

**II. Approval of Agenda**

**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's October 21, 2010, meeting agenda with the addition of the agenda addenda.

**MOTION CARRIED UNANIMOUSLY**

**III. Approval of the Meeting Minutes**

**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's September 16, 2010, meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

**IV.(A.) September 2010 Financial Statement**

**MOTION:** A motion was made and seconded to approve the September 2010 Financial Statement, as presented and as attached.

**MOTION CARRIED UNANIMOUSLY**

*(Mike Carver arrived at 4:04 p.m.)*

*(Jim Lane arrived at 4:06 p.m.)*

**IV.(B.) MPO Auditor Selection**

**MOTION:** A motion was made and seconded to approve terminating the current agreement with Martens & Company, LLP, and entering into an agreement with Shull & Co., P.C. to perform the Des Moines Area Metropolitan Planning Organization's Fiscal Years 2010, 2011, and 2012 Audits, at an annual fee of \$7,500.00 per year, with the Des Moines Area Metropolitan Planning Organization having the opportunity to annually reaffirm the agreement with Shull & Co., P.C. before initiation of the Fiscal Year 2011 and 2012 Audits.

**MOTION CARRIED UNANIMOUSLY**

**IV.(C.) Executive Director Hiring Committee**

**MOTION:** A motion was made and seconded to delegate the Des Moines Area Metropolitan Planning Organization Executive Committee the authority to hire a firm to lead the search for a new Executive Director for a total cost not to exceed \$25,000, and subject to conditions to be met and finalized by the Des Moines Area Metropolitan Planning Organization Executive Committee.

**MOTION CARRIED UNANIMOUSLY**

**V.(A.) Surface Transportation Program Project Priority Ranking Process**

**MOTION:** A motion was made and seconded to approve the proposed changes to the Surface Transportation Program project priority ranking process.

**MOTION CARRIED UNANIMOUSLY**

**V.(B.) *Des Moines Metropolitan Area Quick Clearance Guidelines* Memorandum of Understanding**

**MOTION:** A motion was made and seconded to receive and file the *Des Moines Metropolitan Area Quick Clearance Guidelines* memorandum of understanding.

**MOTION CARRIED UNANIMOUSLY**

**V.(C.) Transportation Management Association Contract**

**MOTION:** A motion was made and seconded to approve entering into a three-year funding commitment with the Transportation Management Association that begins on January 1, 2011, and ends December 31, 2013, at an annual funding amount of \$95,000 per year of Surface Transportation Program funds, and having the opportunity to annually reaffirm the contract with the Transportation Management Association before initiation of the Calendar Year 2012 and 2013 funding commitments.

**MOTION CARRIED UNANIMOUSLY**

**V.(D.) Greater Des Moines Partnership/Community Foundation of Greater Des Moines Strategic Vision Plan**

**MOTION:** A motion was made and seconded to approve a one time funding commitment of \$25,000 to the Greater Des Moines Partnership/Community Foundation of Greater Des Moines to support the *Capitol Crossroads* vision plan.

**MOTION CARRIED UNANIMOUSLY**

**V.(E.) Federal Fiscal Years 2011-2014 Surface Transportation Program and Surface Transportation Program Transportation Enhancement Funding Recommendations**

MPO staff presented; discussion only on item V. (E.).

**V.(F.) Federal Fiscal Year 2012 Transportation Appropriations Letters of Intent**

MPO staff presented; discussion only on item V. (F.).

**V.(G.) Surface Transportation Program and Surface Transportation Program Transportation Enhancement Federal Fiscal Year 2011 Status Reports**

MPO staff presented; discussion only on item V. (G.).

**V.(H.) Des Moines Area Regional Transit Authority Federal Funding Transfer**

MPO staff presented; discussion only on item V. (H.).

**V.(I.) Federal Fiscal Years 2011-2014 Transportation Improvement Program Administrative Modification – Des Moines Area Regional Transit Authority**

MPO staff presented; discussion only on item V. (I.).

**V.(J.) Calendar Year 2010 Travel Time and Vehicle Occupancy Count Surveys**

MPO staff presented; discussion only on item V. (J.).

**V.(K.) Sustainable Communities Regional Planning Grant Update**

MPO staff presented; discussion only on item V. (K.).

**V.(L.) Iowa Smart Planning Task Force Recommendations**

MPO staff presented; discussion only on item V. (L.).

**VI.(A.) Transportation Management Association Update**

TMA staff presented; discussion only on item VI. (A.).

**VI.(B.) MPO September 2010 Progress Report**

**VII. Other Non-Action Items of Interest to the Committee**

**VIII. Next Meeting Date**

4:00 p.m., Thursday, November 18, 2010, Des Moines Botanical Center's Willow Room.

**IX. Adjournment**

Hearing no objection to the contrary, Vice-Chair Coleman adjourned the meeting at 4:48 p.m.

**IV. October 2010 Financial Statement**

**Consent Item**

The MPO Executive Committee requests that:

**“ . . . the Des Moines Area Metropolitan Planning Organization **approve the October 2010 Financial Statement, as presented and attached.**”**

A copy of the October 2010 Financial Statement immediately follows.

Staff Contact: Stephanie Ripperger, [sripperger@dmampo.org](mailto:sripperger@dmampo.org);  
(515) 334-0075, extension #206.

# Des Moines Area Metropolitan Planning Organization

## Income Statement Cash Basis for Month Ended October 31, 2010

### INCOME

Interest Income - Checking (October 2010)	0.34	0.41
Interest Income - IPAIT (October 2010)	5.29	8.66

### DEPOSITS

October 2010		53,814.19
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### TOTAL INCOME/DEPOSITS

53,823.26

### EXPENSES

Per Vendor Payment Report for October 2010		62,786.26
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### TOTAL EXPENSES

109,111.24

### NET INCOME October 31, 2010

-55,287.98

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### Statement of Retained Earnings Cash Basis for Month Ended October 2010

Retained Earnings		54,757.70
Net Income		<u>-55,287.98</u>

### Fund Balance

-530.28

# Des Moines Area Metropolitan Planning Organization Expenses by Vendor Detail

	October 2010	Memo	Amount
<b>AdamNoelting</b>			
		Annual Planning and AICP Membership Renewal - 2010 (A. Noelting)	100.00
			<u>100.00</u>
<b>Advanced Network Technologies</b>			
		Netcare - November 2010	1,350.00
			<u>1,350.00</u>
<b>Auditor of State</b>			
		Filing fee for 2009 MPO Audit	175.00
			<u>175.00</u>
<b>Avesis</b>			
		Vision Insurance - October 2010	115.45
			<u>115.45</u>
<b>Bankers Leasing Company</b>			
		Copier Lease - October 2010	1,549.29
			<u>1,549.29</u>
<b>Bethany Wilcoxon</b>			
		Mileage - September 2010	40.70
			<u>40.70</u>
<b>Dahl's Foods</b>			
			33.42
			<u>33.42</u>
<b>Davis, Brown, Koehn, Shors, &amp; Roberts,P.C</b>			
		General Services - August 2010	1,750.00
		Special Services - August 2010	7,701.00
			<u>9,451.00</u>
<b>Delta Dental Plan of Iowa</b>			
		Dental Insurance - October 2010	665.07
			<u>665.07</u>
<b>Des Moines Botanical Center</b>			
		Beverages - MPO Meeting - September 2010	55.49
		Beverages - TTC Meeting - September 2010	64.49
		Room Rental - MPO meeting - September 2010	250.00
		Room Rental - TTC Meeting - October 2010	250.00
			<u>619.98</u>

# Des Moines Area Metropolitan Planning Organization Expenses by Vendor Detail

	October 2010	Memo	Amount
<b>Des Moines Register</b>			
		PIM - HY 2035 MTP - September 7, 2010	389.84
		MPO Policy Meeting Minutes - August 19, 2010	176.76
		PIM - Metropolitan Transportation Plan Amendments - August 31, 2010	42.09
			<u>608.69</u>
<b>Doherty's Flowers</b>			
		Get Well Flower Delivery for MPO General Counsel	52.90
			<u>52.90</u>
<b>Employee &amp; Family Resources</b>			
		EAP - October 1, 2010, - September 30, 2011	108.00
			<u>108.00</u>
<b>Fennimore Group</b>			
		Intermodal Freight Study (50% Initial Payment)	23,401.60
			<u>23,401.60</u>
<b>Hasler Financial Services</b>			
		Lease Payment - October 6, 2010 - January 5, 2011	300.00
		Postage Refill	500.00
		Postage Refill	500.00
		Postage Refill	500.00
			<u>1,800.00</u>
<b>INS</b>			
		Web-site Hosting Service - September 2010	30.98
			<u>30.98</u>
<b>Iowa Public Employees' Retirement System</b>			
		September 2010 Contribution	4,964.18
			<u>4,964.18</u>
<b>Jennifer Zelle</b>			
		Mileage - September 2010	14.85
			<u>14.85</u>
<b>Lightedge Solutions</b>			
		Spam & Virus Services - August 2010	19.50
			<u>19.50</u>
<b>LukeParris</b>			
		Mileage - September 2010	158.95
			<u>158.95</u>

# Des Moines Area Metropolitan Planning Organization Expenses by Vendor Detail

	October 2010	Memo	Amount
<b>M &amp; M Sales Company</b>			
	Copier Usage - September 2010		1,329.23
	Copier Lease - August 2010		1,209.95
			<u>2,539.18</u>
<b>Merle Hay Mall</b>			
	Office Rent - November 2010		5,680.13
			<u>5,680.13</u>
<b>Nationwide Retirement Solutions</b>			
	Deferred Compensation - PPE 9.19.10		1,184.96
	Deferred Compensation - PPE 10.3.10		1,184.96
			<u>2,369.92</u>
<b>NokilPark</b>			
	MOVES 2010 Training - (N.Park) September 15-16, 2010		330.76
	Mileage - September 2010		52.80
			<u>383.56</u>
<b>Paychex, Inc.</b>			
	Flex Program Monthly Administration Fee		69.50
			<u>69.50</u>
<b>Payroll</b>			
	Payroll 10/3/10 - Processing Fee		103.85
	Payroll 10/3/10 - Employee Wages		15,929.60
	Payroll 10/3/10 - Payroll Taxes		5,988.07
	Payroll 10/22/10 - Processing Fee		95.48
	Payroll 10/22/10 - Employee Wages		15,780.23
	Payroll 10/22/10 - Payroll Taxes		5,386.81
			<u>43,284.04</u>
<b>Principal Life Group</b>			
	Life, AD&D, LTD/STD, Insurance		600.79
			<u>600.79</u>
<b>Qwest</b>			
	Local Services - September 2010		340.76
			<u>340.76</u>
<b>Shearton Seattle Hotel</b>			
	IPMA-HR Conference - October 3-6, 2010 (S. Ripperger)		666.39
			<u>666.39</u>

# Des Moines Area Metropolitan Planning Organization Expenses by Vendor Detail

	October 2010	Memo	Amount
<b>State of Iowa Treasurer</b>			
	Adjustment FY 2010 Q2 Payroll Taxes		126.41
			<u>126.41</u>
<b>Stephanie Ripperger</b>			
	Mileage - September 2010		34.10
	IPMA-HR - Seattle, WA - October 3-6, 2010 - S. Ripperger		378.30
			<u>412.40</u>
<b>Storey-Kenworthy</b>			
	Office Supplies - July 2010		869.55
			<u>869.55</u>
<b>TomKane</b>			
	TRB-USDOT - Irvine, CA. - September 20, 2010 - T.Kane		860.08
			<u>860.08</u>
<b>Verizon Wireless</b>			
	Blackberry Service - September 2010		235.07
			<u>235.07</u>
<b>Wellmark BC/BS</b>			
	Health Insurance - October 2010		5,382.00
			<u>5,382.00</u>
<b>ZacBitting</b>			
	Mileage - September 2010		31.90
			<u>31.90</u>
<b>TOTAL</b>			<u><u>109,111.24</u></u>

**V.(A.) Federal Fiscal Years 2011-2014 Transportation Improvement Program Amendment – Federal Fiscal Years 2011-2014 Surface Transportation Program and Surface Transportation Program Transportation Enhancement Funding Recommendations**

**Action Item**

The MPO Executive Committee requests that:

“ . . . the Des Moines Area Metropolitan Planning Organization **approve the Federal Fiscal Years 2011-2014 Surface Transportation Program and Surface Transportation Program Transportation Enhancement non-programmed recommendations to program funds to the following projects:**

**Federal Fiscal Year 2011 Surface Transportation Program Projects:**

- **Des Moines – Southeast Connector, Southeast 18th Street to Southeast 30th Street – \$3,630,000;**
- **Des Moines Area Regional Transit Authority – Four-Fixed Route Buses - \$400,000; and,**
- **Transportation Management Association – Alternative Transportation Marketing - \$95,000;**

**Federal Fiscal Year 2012 Surface Transportation Program Projects:**

- **Ankeny – Northeast 36th Street Interchange – on Interstate 35 at Northeast 36th Street Interchange - \$311,000;**
- **Des Moines – Southeast Connector, Southeast 18th Street to Southeast 30th Street - \$1,370,000;**
- **Des Moines Area Regional Transit Authority – Four-Fixed Route Buses - \$99,000;**
- **Transportation Management Association – Alternative Transportation Marketing - \$95,000; and,**
- **West Des Moines – Grand Avenue, Raccoon River Park to Interstate 35 - \$2,000,000;**

**Federal Fiscal Year 2013 Surface Transportation Program Projects:**

- **Johnston/Grimes/Urbandale – Northwest 100th Street & Northwest 54th Intersection - \$1,000,000;**
- **Polk County – Northwest/Northeast 54th Avenue, Northwest 26th Street to Northeast 22nd Street - \$260,000;**
- **Polk County/Johnston – Northwest 66th Avenue, Northwest Beaver Drive to Northwest 26th Street - \$979,000; and,**
- **Transportation Management Association – Alternative Transportation Marketing - \$95,000;**

**Federal Fiscal Year 2014 Surface Transportation Program Projects:**

- Ankeny – Northeast 36th Street – East of U.S. Highway 69 to Interstate 35 - \$189,000; and,
- Polk County/Johnston – Northwest 66th Avenue, Northwest Beaver Drive to Northwest 26th Street - \$1,761,000;

**Federal Fiscal Year 2011 Surface Transportation Program Transportation Enhancement Project:**

Ankeny – Neal Smith Connector Trail - \$195,000;

**Federal Fiscal Year 2012 Surface Transportation Program Transportation Enhancement Project:**

Ankeny/Polk County – Gay Lea Wilson Trail, Carney Marsh to Des Moines - \$186,000;

**Federal Fiscal Year 2013 Surface Transportation Program Transportation Enhancement Projects:**

- Ankeny – Neal Smith Connector Trail - \$50,000; and,
- Des Moines – Ingersoll Avenue Streetscape - \$68,000; and,

**Federal Fiscal Year 2014 Surface Transportation Program Transportation Enhancement Project:**

Des Moines – Highland Park Streetscape, Phase 2 - \$78,000;

to amend the projects into the Federal Fiscal Year 2011-2014 Transportation Improvement Program, and to forward the amendment to the Iowa Department of Transportation for inclusion in the *Statewide Transportation Improvement Program, 2011-2014.*”

**Background Information**

The MPO staff:

- Received, on July 28, 2010, revised Federal Fiscal Years (FFYs) 2011-2014 Surface Transportation Program (STP) and STP Transportation Enhancement (TE) funding targets from the Iowa Department of Transportation;
- Notes the STP target amount of available funds for programming in each FFY is 2011-2014 is \$10,275,000;
- Notes the STP TE target amount of available funds for programming in each FFY is 2011-2014 is \$708,000;
- Solicited STP and STP TE project sponsors to submit projects for consideration for the non-programmed FFYs 2011-2014 funds; and,
- Notes the *Guidelines for Surface Transportation Program and Surface Transportation Program Transportation Enhancement Funding* state the

following when programming unallocated funds:

“In the event that STP or STP TE funds become available which were previously awarded to transportation projects, become available through the reduction of the reserve amount, or become available by an increase in a particular fiscal year’s obligation limit, the following steps will be followed, in order, until the situation is sufficiently resolved.

**For STP Funds:**

1. Additional funds will be offered to those projects which were awarded funds through the Project Priority process, yet were not fully funded by the MPO. Projects will be considered based on their previous scores. All project information will be updated and considered, but no re-scoring of projects will take place. Those projects currently in implementation will be excluded;
2. Additional funds will be offered to those projects which applied for funds, received a score, but were not awarded funding. Projects will be considered based on the score they received and only projects scoring above 50 points will be considered. Project information will be updated; and,
3. Projects which have already been awarded funds, and which are programmed after the current program year in the TIP, will be considered for funding in the current program year if, upon review, the projects are ready to proceed with implementation.

**For STP TE funds:**

1. Fully funded projects which need more money;
2. Projects which were awarded part of the requested amount; and,
3. Projects in out years which can be moved forward.

Projects will be reviewed on a case-by-case basis and funded based upon need or by a proportion of the funds available.”

Staff Contact: Zac Bitting, [zbitting@dmampo.org](mailto:zbitting@dmampo.org);  
(515) 334-0075, extension #203.

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## V.(B.) Des Moines Area Regional Transit Authority Federal Funding Transfer

### **Action Item**

The MPO Executive Committee requests that:

“ . . . the Des Moines Area Metropolitan Planning Organization **approve the transfer of \$900,000 in Des Moines Area Metropolitan Planning Organization Surface Transportation Program funds from the Federal Highway Administration to the Federal Transit Administration, to fund the purchase of five fixed-route buses in Federal Fiscal Year 2011 for the Des Moines Area Regional Transit Authority; and, forward this request to the Iowa Department of Transportation for the Iowa Department of Transportation to request the Federal Highway Administration approve and carry out this funds transfer.**”

### **Background Information**

The Des Moines Area Regional Transit Authority (DART):

Requested that the MPO transfer Surface Transportation Program (STP) funds from the Federal Highway Administration to the Federal Transit Administration and into DART’s capital grant IA-95-X011.

The MPO staff:

- Following approval at the MPO’s November meeting, will send a letter requesting the transfer of funds to the Iowa Department of Transportation Office of Public Transit to enable DART to expend the \$900,000 in STP funds in Federal Fiscal Year 2011;
- Notes that DART annually submits this funding transfer request to the MPO in the years DART receives STP funds; and,
- Has included, immediately following, a copy of DART’s letter requesting the transfer.

Staff Contact: Dylan Mullenix, [dmullenix@dmampo.org](mailto:dmullenix@dmampo.org);  
(515) 334-0075, extension #202.



October 14, 2010

Mr. Tom Kane  
Executive Director  
Des Moines Metropolitan Planning Organization  
6200 Aurora Ave, 300W  
Urbandale, IA 50322

**RE: Transfer of Surface Transportation Program (STP) funds from the Federal Highway Administration (FHWA) to the Federal Transit Administration (FTA)**

Dear Mr. Kane:

The Des Moines Area Regional Transit Authority (DART) requests the Des Moines Metropolitan Planning Organization's (MPO's) concurrence to transfer the Committee's \$400,000 in additional Surface Transportation Program (STP) funds from the Federal Highway Administration (FHWA) to the Federal Transit Administration (FTA). The purpose of this transfer is for the purchase of five 30-35' heavy-duty buses, which is incorporated into DART's capital plan for 2011 (FTA now separates STP funds from formula fund grants).

Please place this item on the next MPO meeting agendas and, if approved by the committees, request that the Iowa DOT in turn ask the FHWA to have these funds transferred to DART's FTA grant IA-95-X011. If you have any questions, please call me at (515) 283-5005. Thanks for your help.

Sincerely,

A handwritten signature in purple ink, appearing to read "Debra Meyer".

Debra Meyer  
Capital Planning Manager, DART



**VI.(A.) Federal Fiscal Year 2011 Unified Planning Work Program and Budget Amendment #3**

**Discussion Item**

**\*\*With Option to Take Action\*\***

The MPO Executive Committee requests that:

“ . . . the Des Moines Area Metropolitan Planning Organization **approve the Third Amendment of the Des Moines Area Metropolitan Planning Organization’s Fiscal Year 2011 Unified Planning Work Program and Budget to modify or include:**

- **Special Project 13.2 – Greater Des Moines Partnership/Downtown Community Alliance Transportation Management Association - \$95,451;**
- **Special Project 13.5 – *Capital Crossroads* Vision Plan - \$25,000; and,**
- **Special Project 13.6 – Regional Plan For Sustainable Development - \$645,000;**

**to forward the amendment to the Iowa Department of Transportation, Federal Highway Administration, and Federal Transit Administration.”**

**Background Information**

The MPO Staff:

- Notes that on October 21, 2010, the MPO approved entering into a three-year funding commitment with the Transportation Management Association at an annual funding amount of \$95,000 per year of Surface Transportation Program funds;
- Notes that on October 21, 2010, the MPO approved a funding commitment of \$25,000 to the Greater Des Moines Partnership/Community Foundation of Greater Des Moines to support the *Capitol Crossroads* vision plan;
- Collaborated with a Consortium of local stakeholders to develop an application for the U.S. Department of Housing and Urban Development’s (HUD) *Sustainable Communities Regional Planning Grant* program;
- Notes the local Consortium requested \$2 million in grant funding and will leverage \$1,091,834 through in-kind professional staff hours and other resources;
- Notes that the MPO, on August, 16, 2010, approved the commitment of \$400,000 dollars of in-kind staff services in support of the grant;
- On October 14, 2010, received notification that the Consortium has been awarded a grant of \$2 million;
- Is working with HUD to negotiate and finalize the terms of the grant, including the effective start date of the grant agreement; and,
- Has included, immediately following, the draft budget amendment worksheet.

Staff Contact: Adam Noelting, [aknoelting@dmampo.org](mailto:aknoelting@dmampo.org);  
(515) 334-0075, extension #211.

**WORK PROGRAM BUDGET BY AGENCY  
FISCAL YEAR 2011**

**AMENDMENT #3 - November 18, 2010**

UPWP CODE	WORK ELEMENT	Des Moines Area Metropolitan Planning Organization (MPO)													Des Moines Area Regional Transit Authority (DART)			
		FHWA PL Funds - Carryover	FTA 5303 Funds - Carryover	FHWA PL Funds - New	FTA 5303 Funds - New	MPO Match Funds	Other Local Funds	CIRTPA Contract	MPO STP Funds - Carryover	MPO STP Funds	SAFETEA-LU Funds	SCPG Funds	MPO TOTAL (%)	Federal Funds	Local Match Funds	SCPG Funds	DART TOTAL	GRAND TOTAL
1.0	Long-Range Transportation Plan	\$54,234	\$10,852	\$90,867	\$16,035	\$42,997	\$0	\$0	\$0	\$0	\$0	\$0	\$214,986	\$0	\$0	\$0	\$214,986	
2.0	Transportation Systems Planning	\$54,820	\$10,969	\$91,848	\$16,209	\$43,461	\$0	\$0	\$0	\$0	\$0	\$0	\$217,307	\$0	\$0	\$0	\$217,307	
3.0	Public Involvement	\$15,890	\$3,179	\$26,623	\$4,698	\$12,598	\$0	\$0	\$0	\$0	\$0	\$0	\$62,988	\$0	\$0	\$0	\$62,988	
4.0	Interagency Coordination	\$27,923	\$5,587	\$46,784	\$8,256	\$22,137	\$5,000	\$0	\$0	\$0	\$0	\$0	\$115,687	\$0	\$0	\$0	\$115,687	
5.0	Transportation Improvement Program	\$11,760	\$2,353	\$19,703	\$3,477	\$9,323	\$0	\$0	\$0	\$0	\$0	\$0	\$46,616	\$0	\$0	\$0	\$46,616	
6.0	CIRTPA	\$0	\$0	\$0	\$0	\$0	\$0	\$60,120	\$0	\$0	\$0	\$0	\$80,120	\$0	\$0	\$0	\$80,120	
7.0	Unified Planning Work Program	\$6,099	\$1,220	\$10,219	\$1,803	\$4,835	\$0	\$0	\$0	\$0	\$0	\$0	\$24,177	\$0	\$0	\$0	\$24,177	
8.0	Transit Planning	\$20,497	\$4,101	\$34,342	\$6,060	\$16,250	\$0	\$0	\$0	\$0	\$0	\$0	\$81,250	\$794,400	\$198,600	\$0	\$993,000	
9.0	Committee Support	\$31,734	\$6,350	\$53,168	\$9,383	\$25,159	\$0	\$0	\$0	\$0	\$0	\$0	\$125,793	\$0	\$0	\$0	\$125,793	
10.0	Administration	\$27,797	\$5,562	\$46,573	\$8,219	\$22,038	\$0	\$0	\$0	\$0	\$0	\$0	\$110,189	\$0	\$0	\$0	\$110,189	
11.0	Information Technology	\$0	\$0	\$0	\$0	\$0	\$50,358	\$0	\$0	\$0	\$0	\$0	\$50,358	\$0	\$0	\$0	\$50,358	
12.0	Travel and Training	\$0	\$0	\$0	\$0	\$0	\$65,604	\$0	\$0	\$0	\$0	\$0	\$65,604	\$0	\$0	\$0	\$65,604	
13.1	Special Project - CONNECT	\$0	\$0	\$0	\$0	\$8,200	\$0	\$0	\$0	\$0	\$32,800	\$0	\$41,000	\$0	\$0	\$0	\$41,000	
13.2	Special Project - GMP/DCA TMA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,951	\$92,500	\$0	\$0	\$95,451	\$0	\$0	\$0	\$95,451	
13.3	Special Project - PICTOMETRY - YEAR 2	\$0	\$0	\$0	\$0	\$0	\$32,641	\$0	\$0	\$0	\$0	\$0	\$32,641	\$0	\$0	\$0	\$32,641	
13.4	Special Project - INTERMODAL USAGE SURVEY	\$0	\$0	\$0	\$0	\$0	\$26,775	\$0	\$0	\$0	\$0	\$0	\$26,775	\$0	\$0	\$0	\$26,775	
13.5	Special Project - CAPITAL CROSSROADS (vision plan)	\$0	\$0	\$21,888	\$3,612	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000	
13.6A	Special Project - RPSD (administrative overhead)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45,000	\$0	\$45,000	\$0	\$0	\$0	\$45,000	
13.6B	Special Project - RPSD (consultant services)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000	\$0	\$600,000	\$0	\$0	\$37,500	\$637,500	
<b>TOTAL FY 2011 BUDGET</b>		<b>\$250,753</b>	<b>\$50,174</b>	<b>\$441,516</b>	<b>\$77,752</b>	<b>\$206,999</b>	<b>\$180,378</b>	<b>\$60,120</b>	<b>\$2,951</b>	<b>\$92,500</b>	<b>\$32,800</b>	<b>\$645,000</b>	<b>\$2,040,942</b>	<b>\$794,400</b>	<b>\$198,600</b>	<b>\$37,500</b>	<b>\$1,030,500</b>	<b>\$3,071,442</b>

## VI.(B.) 28E Agreement Amendment

### Discussion Item

The MPO General Counsel:

- Notes that the MPO's current 28E agreement will need to be modified to reflect an expansion of activities due to the *Sustainable Communities Regional Planning Grant*;
- Recognizes that the Regional Plan for Sustainable Development Steering Committee (Consortium) also may choose to develop a separate 28E agreement for governance purposes;
- Has prepared a draft set of proposed amendments to the Des Moines Area MPO's 28E Agreement; and,
- **Has included, as a supplemental item, the proposed amendments to the MPO 28E Agreement.**

Staff Contact: Jonathan Wilson, [JonathanWilson@davisbrownlaw.com](mailto:JonathanWilson@davisbrownlaw.com).

## VI.(C.) Federal Fiscal Year 2012 Transportation Appropriations Letters of Intent

### Discussion Item

The MPO staff:

- On September 27, 2010, mailed to each member government and participating agency a notice requesting letters of intent for projects that will apply for Federal Fiscal Year (FFY) 2012 transportation appropriations funding and seek to be part of the Policy Book for the Greater Des Moines Partnership's 2011 trip to Washington, D.C., to meet with the area's congressional delegation;
- Notes that letters of intent were due to the MPO office by Friday, October 22, 2010;
- Has included, immediately following, the draft listing of projects for review and comment, and requests all deletions and/or revisions be submitted to the MPO staff on or before November 19, 2010;
- Notes that the MPO's Surface Transportation Program Funding Subcommittee will meet in December 2010 to select priority projects from the full project listing;
- Notes that, at its January 20, 2011, meeting, the MPO will take action to approve the final project listing and priorities for:
  - Inclusion in the Greater Des Moines Partnership's June 2011 Policy Book; and,
  - Submission to Iowa's Congressional staff, on or about February 1, 2011, for consideration in the upcoming FFY 2012 transportation appropriations process; and,
- Will work with project sponsors and congressional staffs to ensure project sponsors receive and complete appropriation applications.

Staff Contact: Dylan Mullenix, [dmullenix@dmampo.org](mailto:dmullenix@dmampo.org);  
(515) 334-0075, extension #202.

**Des Moines Area Metropolitan Planning Organization/Greater Des Moines Partnership  
Federal Fiscal Year 2012 Transportation Appropriations Requests**

**Surface Transportation Projects**

Government/Agency	Project Submitted	Project Description	Total Project Cost	FFY 2012 Federal Request	HY 2035 MTP Year	Past Priority	Congressional District
Altoona	Adventureland Drive Reconstruction and Widening	Reconstruct and widen Adventureland Drive from 34th Avenue Northwest approximately 1,930 feet west to the existing four-lane boulevard.	\$4,830,000	\$2,000,000	2011-2015	Reauthorization	Boswell
Ankeny	Northeast 36th Street Reconstruction	Reconstruct and widen (4-lane) Northeast 36th Street from U.S. Highway 69 (North Ankeny Boulevard) to Interstate Highway 35.	\$4,260,000	\$2,000,000	2011-2015, 2026-2035		Boswell
Carlisle	Southeast 64th Avenue/Southeast 52nd Street Intersection Improvements	Improvements at the intersection of Southeast 64th Avenue (Army Post Road) and Southeast 52nd Street, including mill and overlay, new turn lanes, and drainage improvements.	\$832,000	\$665,500	N/A		Boswell
Des Moines	Southeast Connector	Acquire right-of-way and construct Southeast Connector from Southeast 14th Street to Southeast 30th Street.	\$65,000,000	\$2,000,000	2016-2025	Reauthorization FY 11 Approp. FY 10 Approp. FY 09 Approp.	Boswell
Des Moines	Grand Avenue Bridge Over the Des Moines River	Rehabilitate Grand Avenue Bridge.	\$4,200,000	\$1,500,000	N/A	FY 11 Approp. FY 10 Approp. FY 09 Approp.	Boswell
Grimes	Northwest 50th Avenue Extension	Construct new roadway from Interstate Highways 35/80 west to Northwest 128th Street.	\$27,850,000	\$2,000,000	2016-2025		Boswell
Johnston	Northwest 70th Avenue Reconstruction	Reconstruct and widen (4-lane) Northwest 70th Avenue from Northwest 86th Street to Northwest 107th Street.	\$12,200,000	\$2,000,000	2016-2025	Reauthorization	Boswell
Polk County (City of Johnston)	Northwest 66th Avenue Reconstruction and Kempton Bridge Replacement	Reconstruct Northwest 66th Avenue and the Des Moines River Bridge (Kempton Bridge) from Northwest 26th Street to Northwest Beaver Drive.	\$23,920,000	\$1,000,000	2011-2015	Reauthorization FY 11 Approp. FY 10 Approp. FY 09 Approp.	Boswell
Polk County (Cities of Des Moines, Ankeny, Bondurant, Elkhart, Altoona, Polk City, and Alleman)	Northeast Beltway	East segment design and right-of-way acquisition. West segment environmental study.	\$6,250,000	\$1,000,000	2011-2015	Reauthorization	Boswell
Urbandale	Interstate Highways 35/80 Interchange at Northwest 100th Street	Construct new interchange on Interstate Highways 35/80 at Northwest 100th Street.	\$21,500,000	\$2,000,000	2016-2025	FY 08 Approp.	Boswell
Urbandale	128th Street Widening	Widen (4-lane) 128th Street from Ridgeview Drive to Douglas Parkway.	\$2,100,000	\$1,680,000	2011-2015		Boswell

**Surface Transportation Projects (continued)**

Government/Agency	Project Submitted	Project Description	Total Project Cost	FFY 2012 Federal Request	HY 2035 MTP Year	Past Priority	Congressional District
Urbandale	121st Street Widening	Widen (4-lane) 121st Street from Douglas Parkway to Meredith Drive.	\$2,800,000	\$2,000,000	2011-2015		Boswell
Waukee	Alice's Road Extension	Construct (6-lane) Alice's Road from Ashworth Road to University Avenue.	\$14,500,000	\$2,000,000	2011-2015	Reauthorization	Latham
Waukee (City of West Des Moines)	Alice's Road/105th Street Interchange and Connecting Roads	Construct new interchange on Interstate Highway 80 at the Alice's Road/105th Street bridge, and construct (6-lane) Alice's Road north to Ashworth Road and construct (6-lane) 105th Street south to Wendover Road.	\$16,600,000	\$2,000,000	2011-2015	Reauthorization FY 11 Approp. FY 08 Approp.	Latham
West Des Moines	Southwest Connector Phase 3	Construct roadway between Iowa Highway 5 and Iowa Highway 28 (South 1st Street).	\$14,300,000	\$2,000,000	2011-2015	FY 11 Approp. FY 10 Approp. FY 09 Approp. FY 08 Approp.	Boswell
<b>TOTAL (All Surface Transportation Projects)</b>			<b>\$221,142,000</b>	<b>\$25,845,500</b>			

**Trail Projects**

Government/Agency	Project Submitted	Project Description	Total Project Cost	FFY 2012 Federal Request	HY 2035 MTP Year	Past Priority	Congressional District
Carlisle	North River Pedestrian Bridge at Scotch Ridge Nature Park	Construct pedestrian bridge over the North River at proposed Scotch Ridge Nature Park.	\$400,000	\$320,000	N/A		Latham
Carlisle	Scotch Ridge Road/Iowa Highway 5 Pedestrian Improvements	Construct an at-grade pedestrian crossing on Iowa Highway 5 between the Iowa Highway 5 Frontage Road and the Carlisle Middle School on Scotch Ridge Road.	\$220,000	\$176,000	N/A		Latham
Carlisle	Iowa Highway 5 Pedestrian Overpass at South Garfield Street	Construct a grade separated bicycle/pedestrian overpass over Iowa Highway 5 from the north trailhead of the Summer National Recreational Trail to downtown Carlisle and ultimately to the Principal Riverwalk in downtown Des Moines via the Des Moines to Carlisle Trail.	\$1,000,000	\$800,000	N/A		Latham
Des Moines	Des Moines (Principal) Riverwalk	Construct trails, walkways, promenades, and other recreational enhancements along the Des Moines River.	\$60,000,000	\$4,000,000	N/A	FY 11 Approp. FY 10 Approp. FY 09 Approp. FY 08 Approp.	Boswell
Des Moines Area Metropolitan Planning Organization	Central Iowa Trail Signage	Implement an eight-county trail signage for central Iowa trails, developed through the Central Iowa Trails Communication Plan.	\$1,900,000	\$1,520,000	N/A	FY 10 Approp. FY 09 Approp. FY 08 Approp.	Boswell/ Latham
Polk County Conservation Board	Easter Lake Trail	Construct a 4.8 mile trail along the shoreline of Easter Lake, which includes five pedestrian bridges, and will connect Ewing Park, the new bike lanes on Indianola Avenue, the proposed Des Moines River Trail, and the proposed Carlisle to Des Moines Trail.	\$2,640,000	\$500,000	N/A		Boswell
Polk County Conservation Board and City of Ankeny	Gay Lea Wilson Trail - Ankeny to Des Moines	Design and construct a 7.3 mile, multi-purpose recreational trail that will connect the cities of Ankeny and Des Moines through unincorporated Polk County.	\$1,540,000	\$700,000	N/A		Boswell
Urbandale	Walnut Creek Regional Park Trail Connection	Construct 12 foot concrete trail from Douglas Parkway north to Meredith Drive, including a bridge over Walnut Creek.	\$735,000	\$468,000	N/A		Boswell
<b>TOTAL (All Trail Projects)</b>			<b>\$68,435,000</b>	<b>\$8,484,000</b>			

**Transit Projects**

Government/Agency	Project Submitted	Project Description	Total Project Cost	FFY 2012 Federal Request	HY 2035 MTP Year	Past Priority	Congressional District
Des Moines Area Regional Transit Authority	New Customer Facilities on University Avenue Bus Rapid Transit Corridor	Install new, updated shelters and schedule information at planned Bus Rapid Transit (BRT) stops on University Avenue. This project allows for expedited implementation of BRT once upgrade is complete.	\$1,900,000	\$1,500,000	2011-2015		Boswell
Des Moines Area Regional Transit Authority	Advanced Smart Card Reader and Fare Payment System	DART's fareboxes are at capacity and DART has limited expansion capability with its Unlimited Access program with employers. Smart cards would allow DART to issue the cards or utilize company identification badges for payment.	\$625,000	\$500,000	2011-2015		Boswell
<b>TOTAL (All Transit Projects)</b>			<b>\$2,525,000</b>	<b>\$2,000,000</b>			

**Airport Projects**

Government/Agency	Project Submitted	Project Description	Total Project Cost	FFY 2012 Federal Request	HY 2035 MTP Year	Past Priority	Congressional District
Polk County Aviation Authority	Automated Weather Observing System (AWOS) III Rehabilitation	Rehabilitation the existing AWOS III system.	\$105,264	\$1,000,000	N/A		Boswell
Polk County Aviation Authority	Runway 4/22 Pavement Rehabilitation	Rehabilitation pavement on Runway 4/22.	\$201,426	\$191,355	N/A		Boswell
Polk County Aviation Authority	Tee Hanger Taxiway Pavement Rehabilitation	Rehabilitation the Tee hanger taxiway pavement.	\$107,936	\$102,349	N/A		Boswell
<b>TOTAL (All Airport Projects)</b>			<b>\$414,426</b>	<b>\$1,293,704</b>			

**Other Projects**

Government/Agency	Project Submitted	Project Description	Total Project Cost	FFY 2012 Federal Request	HY 2035 MTP Year	Past Priority	Congressional District
Polk County (Cities of Des Moines, Ankeny, and Pleasant Hill)	Fourmile Creek Watershed Study	Flood prevention study of the Fourmile Creek Watershed.	\$700,000	\$600,000	N/A		Boswell
<b>TOTAL (All Other Projects)</b>			<b>\$700,000</b>	<b>\$600,000</b>			
<b>TOTAL (All Projects)</b>			<b>\$299,216,426</b>	<b>\$38,223,204</b>			

**VI.(D.) Federal Fiscal Years 2011-2014 Transportation Improvement Program  
Amendment – Iowa Department of Transportation**

**Discussion Item**

The Iowa Department of Transportation (DOT):

- Requested to amend the *Federal Fiscal Years 2011-2014 Transportation Improvement Program* (FFY 2011-2014 TIP), to incorporate the following change:
  - Add a pavement rehabilitation project in FFY 2011 on Iowa Highway 160/Iowa Highway 415 in Ankeny, PN# STP-()—2C-77, utilizing statewide Surface Transportation Program funding for \$3,500,000;
- Notes the Iowa Transportation Commission (Commission) approved amendments to the 2011-2015 Iowa Transportation Improvement Program (Program) that will accelerate installation of median cable barriers along the interstate system, advance the letting of some highway projects into FY 2011 from FY 2012, and add others to the program;
- Notes that in September, Governor Chet Culver urged the Iowa DOT to accelerate plans to install cable barriers in medians of Iowa interstates where data indicated it may provide the most benefit to travelers, responding to concerns over a spike in median crossover crashes causing serious injuries and fatalities;
- Notes that the Commission added 12 new projects that involve investments in interstate stewardship and non-interstate pavement preservation to the program in FY 2011, with construction expected to begin next construction season;
- Notes that changes to the Program were possible because of additional funding that was made available after the program was approved earlier this year, including:
  - Additional FFY 2010 federal aid - \$60 million;
  - Carryover highway funds from FY 2010 - \$30.5 million, primarily as a result of favorable bid lettings; and,
  - Iowa DOT operations budget reversion, resulting from an effort by the department to reduce operational spending - \$8 million.

The MPO staff:

- Notes the Iowa DOT considers the addition of new projects to the transportation improvement program to be amendments;
- **Will hold a public input meeting at 6:00 p.m., November 30, 2010, at the Ankeny Public Library;** and,
- Will submit the amendment to the Iowa DOT to make similar changes to the *Statewide Transportation Improvement Program, 2011-2014*.

Staff Contact: Zac Bitting, [zbitting@dmampo.org](mailto:zbitting@dmampo.org);  
(515) 334-0075, extension #203.

**VI.(E.) Federal Fiscal Years 2011-2014 Transportation Improvement Program  
Administrative Modification – Des Moines Area Regional Transit Authority**

**Discussion Item**

The Des Moines Area Regional Transit Authority (DART):

Requested to modify the *Federal Fiscal Years 2011-2014 Transportation Improvement Program* (FFY 2011-2014 TIP), to incorporate the following changes:

- Line 14 - Increase the number of 5309 buses from five to six, changing the description of the project from Five HD 40' Fixed-Route Buses w/Cameras & AVL to Six HD 40' Fixed-Route Buses w/Cameras & AVL; and, increasing the total 5309 federal-aid from \$1,626,800 to \$1,928,640;
- Line 36 - Increase the 5307 RideShare vans from 21 to 24, changing the description of the project from Twenty-one RideShare Vehicles to Twenty-four RideShare Vehicles; and, increase total federal-aid from \$474,600 to \$542,400; and,
- Line 39 – Increase Surface Transportation Program funding by \$99,000.

The MPO staff:

- Notes the Iowa Department of Transportation (DOT) considers descriptive changes and federal-aid increases less than 20% of the project's total federal-aid to be administrative modifications;
- Will submit the administrative modifications to the Iowa DOT to make similar changes to the *Statewide Transportation Improvement Program, 2011-2014*; and,
- Has included, immediately following, a spreadsheet detailing the identified administrative modifications to the FFY 2011-2014 TIP.

Staff Contact: Zac Bitting, [zbitting@dmampo.org](mailto:zbitting@dmampo.org);  
(515) 334-0075, extension #203.





## VI.(F.) Citizen Transportation Congress

### **Discussion Item**

The MPO staff:

- Hosted the Citizen Transportation Congress (Congress) on Tuesday, November 9, 2010;
- Hosted two meetings to allow more participation in the Congress:
  - 12:00 p.m., at the Des Moines Central Library, 1000 Grand Avenue, Des Moines; and,
  - 6:00 p.m., at Mercy Medical Center's East Conference Tower Room 1, 1111 6th Avenue, Des Moines;
- Helped interested citizens further their understanding of transportation planning in the Des Moines metropolitan area at the Congress;
- Provided status reports on major projects and discussed recent projects and initiatives, including those related to passenger rail and sustainability;
- Hosts the Congress semi-annually in an effort to educate the public about the role the MPO plays in the Des Moines metropolitan area and gather comments from the public regarding general transportation issues; and,
- Will provide a summary of the Congress at the November 2010 MPO meeting.

Staff Contact: Bethany Wilcoxon, [bwilcoxon@dmampo.org](mailto:bwilcoxon@dmampo.org);  
(515) 334-0075, extension #208.

## VI.(G.) Mobility Matters Workshop

### Discussion Item

The MPO staff:

- Through the MPO's Transportation Advisory Group, helped plan the third annual Mobility Matters Workshop;
- Notes that the workshop was held on Friday, November 5, 2010, in Mercy Medical Center's East Tower Auditorium;
- Notes that the event included workshops targeted at the business sector, government officials, community planners, and transportation providers;
- Notes that the event included presentations by:
  - Center for Neighborhood Technology;
  - Community Foundation of Greater Des Moines
  - Community Transportation Association of America;
  - Des Moines Area Regional Transit Authority;
  - Downtown Community Alliance;
  - Environmental Protection Agency;
  - Federal Transit Administration;
  - Greater Des Moines Partnership;
  - Metropolitan Area Planning Agency;
  - TMS Management Group, Inc; and,
  - U.S. Department of Housing and Urban Development; and,
- Notes that presentations and handouts from the event are located on the MPO's website at [www.dmampo.org/mobilitymatters.html](http://www.dmampo.org/mobilitymatters.html).

Staff Contact: Dylan Mullenix, [dmullenix@dmampo.org](mailto:dmullenix@dmampo.org);  
(515) 334-0075, extension #202; and,  
Bethany Wilcoxon, [bwilcoxon@dmampo.org](mailto:bwilcoxon@dmampo.org);  
(515) 334-0075, extension #208.

## VI.(H.) Calendar Year 2010 Travel Time and Vehicle Occupancy Count Survey Update

### Discussion Item

The MPO staff:

- Conducted the 2010 Travel Time (TT) and Vehicle Occupancy Count (VOC) surveys during the month of October 2010;
- Conducted the TT survey along four routes during the a.m. and p.m. peak travel hours, which included:
  - #4 – U.S. Highway 6 (Douglas Avenue);
  - #6 – Iowa Highway 28 (63rd Street/1st Street);
  - #8 – U.S. Highway 6 (Douglas Avenue/M.L.King, Jr. Parkway/19th Street); and,
  - #14 – Iowa Highway 163 (East University Avenue);
- Requested travel speed data for the freeway system (Interstates 35/80, Interstate 235, and Iowa Highway 5/U.S. Highway 65) from the Iowa Department of Transportation's Traffic Management Center;
- Conducted the VOC survey for twelve locations during the a.m. and p.m. peak hours, which included:
  - #1 – 2nd Avenue;
  - #2 – Northeast 14th Street (U.S. Highway 69);
  - #3 – 63rd Street (Iowa Highway 28);
  - #4 – Grand Avenue;
  - #5 – Hickman Road (U.S. Highway 6);
  - #6 – Jordan Creek Parkway;
  - #7 – Keo Way;
  - #8 – Merle Hay Road (Iowa Highway 28);
  - #9 – Southwest 3rd Street;
  - #10 – University Avenue;
  - #11 – M.L.King, Jr. Parkway; and,
  - #12 – Ashworth Road;
- Has included, immediately following, the preliminary 2010 TT and VOC survey results; and,
- Anticipates having draft versions of the respective reports for review in January 2011.

Staff Contact: Adam Noelting, [aknoelting@dmampo.org](mailto:aknoelting@dmampo.org);  
(515) 334-0075, extension #211.

**Table 1 Travel Time Survey Summary: October 2010**

Route	Time of Day	Direction	Avg Speed	Avg Travel Time	Min Travel Time	Max Travel Time	StDev Travel Time	StDev Avg Speed	Avg # Stops	Avg Stopped Time
#4 – U.S. Highway 6 (Douglas Avenue)	morning	E	28.98	10.64	9.57	12.15	0.80	2.14	2.25	0.52
	evening	W	25.65	11.86	10.33	13.98	1.18	2.52	2.50	0.82
	average		27.32	11.25	9.95	13.07	0.99	2.33	2.38	0.67
#6 – Iowa Highway 28 (63rd Street/1st Street)	morning	N	34.06	13.12	11.02	14.62	1.11	3.07	12.08	1.91
	evening	S	32.52	13.36	11.88	16.82	1.49	3.37	9.42	2.58
	average		33.29	13.24	11.45	15.72	1.30	3.22	10.75	2.25
#8 – U.S. Highway 6 (Douglas Avenue/M.L.King, Jr. Parkway/19th Street)	morning	SE	25.62	10.07	8.08	12.75	1.45	3.67	2.67	0.49
	evening	N	21.97	11.91	9.58	14.60	1.48	2.80	2.92	1.13
	average		23.80	10.99	8.83	13.68	1.47	3.24	2.80	0.81
#14 – Iowa Highway 163 (East University Avenue)	morning	W	31.42	11.63	9.53	13.43	1.22	3.40	5.17	1.17
	evening	E	26.17	13.92	12.30	16.23	1.15	2.09	8.67	3.11
	average		28.65	12.78	10.92	14.83	1.19	2.75	6.92	2.14

**Table 2 Vehicle Occupancy Count Survey Summary: October 2010**

Location	Time of Day	Direction	Total Autos	Total Persons	Average Auto Occupancy	1 Person Auto	2 Persons Auto	3+ Persons Auto
#1 - 2nd Avenue	morning	S	2,263	2,520	1.11	89.4%	10.0%	0.6%
	evening	N	2,126	2,444	1.15	86.3%	12.7%	1.0%
	combined		4,389	4,964	1.13	87.9%	11.3%	0.8%
#2 - Northeast 14th Street (U.S. Highway 69)	morning	S	1,260	1,505	1.19	83.2%	14.6%	2.2%
	evening	N	856	1,093	1.28	75.5%	21.8%	2.7%
	combined		2,116	2,598	1.23	80.1%	17.5%	2.4%
#3 - 63rd Street (Iowa Highway 28)	morning	N	2,396	2,721	1.14	87.6%	11.6%	0.9%
	evening	S	2,598	3,081	1.19	83.6%	14.7%	1.7%
	combined		4,994	5,802	1.16	85.5%	13.2%	1.3%
#4 - Grand Avenue	morning	E	1,802	2,154	1.20	83.2%	14.4%	2.4%
	evening	W	1,657	1,990	1.20	81.9%	16.5%	1.6%
	combined		3,459	4,144	1.20	82.6%	15.4%	2.1%
#5 - Hickman Road (U.S. Highway 6)	morning	E	1,506	1,633	1.08	92.2%	7.2%	0.5%
	evening	W	1,802	2,075	1.15	85.3%	14.3%	0.4%
	combined		3,308	3,708	1.12	88.5%	11.1%	0.5%
#6 - Jordan Creek Parkway	morning	N	2,262	2,461	1.09	92.2%	7.1%	0.8%
	evening	S	2,843	3,552	1.25	79.0%	17.7%	3.4%
	combined		5,105	6,013	1.18	84.8%	13.0%	2.2%
#7 - Keo Way	morning	S	5,460	5,954	1.09	91.6%	7.8%	0.5%
	evening	N	4,417	4,949	1.12	89.5%	9.3%	1.2%
	combined		9,877	10,903	1.10	90.7%	8.5%	0.8%
#8 - Merle Hay Road (Iowa Highway 28)	morning	S	1,584	1,757	1.11	89.3%	10.6%	0.1%
	evening	N	2,227	2,717	1.22	79.4%	19.3%	1.3%
	combined		3,811	4,474	1.17	83.5%	15.7%	0.8%
#9 - Southwest 3rd Street	morning	S	3,201	3,619	1.13	88.4%	10.6%	1.0%
	evening	N	2,525	2,958	1.17	85.3%	12.9%	1.9%
	combined		5,726	6,577	1.15	87.0%	11.6%	1.4%
#10 - University Avenue	morning	E	802	925	1.15	87.4%	10.8%	1.7%
	evening	W	489	624	1.28	77.7%	19.0%	3.3%
	combined		1,291	1,549	1.20	83.7%	13.9%	2.3%
#11 - M.L.King, Jr. Parkway	morning	E	1,680	1,809	1.08	93.2%	6.1%	0.7%
	evening	W	1,834	2,038	1.11	90.3%	8.6%	1.1%
	combined		3,514	3,847	1.09	91.7%	7.4%	0.9%
#12 - Ashworth Road	morning	E	1,028	1,177	1.14	87.2%	11.2%	1.7%
	evening	W	1,056	1,246	1.18	84.2%	13.7%	2.1%
	combined		2,084	2,423	1.16	85.7%	12.5%	1.9%
<b>Overall</b>	morning		25,244	28,235	1.12	89.3%	9.7%	0.9%
	evening		24,916	29,397	1.18	84.1%	14.2%	1.7%
	combined		50,160	57,632	1.15	86.7%	11.9%	1.3%

## VI.(I.) *Sustainable Communities Regional Planning Grant Update*

### **Discussion Item**

The MPO staff:

- Collaborated with a Consortium of local stakeholders to develop an application for the U.S. Department of Housing and Urban Development's (HUD) *Sustainable Communities Regional Planning Grant* program;
- Notes HUD is providing a total of \$100 million through a competitive application process;
- Notes the local Consortium requested \$2 million in grant funding and will leverage \$1,091,834;
- Submitted the application on August 23, 2010;
- On September 14, 2010, received a letter from HUD noting that officials had completed a "preliminary review" of the local application and requesting supplemental information;
- On October 14, 2010, received notification that the Consortium has been awarded a grant of \$2 million;
- Is working with HUD to negotiate and finalize the terms of the grant, including the effective start date of the grant agreement; and,
- Will provide further updates at the November 18, 2010, meeting.

Staff Contact: Bethany Wilcoxon, [bwilcoxon@dmampo.org](mailto:bwilcoxon@dmampo.org);  
(515) 334-0075, extension #208.

## VI.(J.) Iowa Smart Planning Task Force Recommendations

### Discussion Item

The Iowa Smart Planning Task Force:

- Was created during the 2010 Legislative session;
- Has been researching, developing, and evaluating policy options to support and enhance integrated smart planning in Iowa;
- On September 15, 2010, released draft recommendations that will be part of a report submitted to the Governor and the Iowa Legislature in November;
- Hosted a series of public meetings regarding the recommendations; and,
- On October 20, 2010, incorporated public comments and revised the draft recommendations accordingly.

The MPO staff:

- Notes that the original recommendations suggested that one or more Council of Governments (COG), “should be established by the local communities and counties within the seven county central Iowa region that is currently not served or served in-part by an existing COG to ensure that integrated, regional planning may occur in a manner consistent with the regional planning efforts across the state;”
- Notes that the revised recommendation states that “an entity or entities should be established, or an existing entity’s responsibility expanded, in Central Iowa for the purposes of regional planning and implementation;”
- Understands that this recommendation suggests the possibility of expanding the duties of the Des Moines Area MPO to include regional planning responsibilities;
- Notes that the MPO is “encouraged to assist central Iowa with regional planning activities” in the interim;
- Recognizes that another recommendation is the completion of a regional comprehensive smart plan within five years of legislation being enacted;
- Notes that the recommendations are available online at [http://www.rio.iowa.gov/smart\\_planning/assets/2010-09-15\\_Iowa\\_Smart\\_Planning\\_Task\\_Force\\_Draft\\_Recommendations.pdf](http://www.rio.iowa.gov/smart_planning/assets/2010-09-15_Iowa_Smart_Planning_Task_Force_Draft_Recommendations.pdf); and,
- Notes that the final draft recommendations were presented at a November 10, 2010, meeting.

Staff Contact: Bethany Wilcoxon, [bwilcoxon@dmampo.org](mailto:bwilcoxon@dmampo.org);  
(515) 334-0075, extension #208.

## VI.(K.) Surface Transportation Program Project Priority Ranking Process

### **Discussion Item**

The MPO staff:

- Notes that the Federal Fiscal Year (FFY) 2015 Surface Transportation Program (STP) and Surface Transportation Program Transportation Enhancement (STP TE) **applications are due to the MPO office by 4:30 p.m., Friday, November 19, 2010;**
- Notes the applications are available on the MPO's website, at <http://www.dmampo.org/>;
- Notes that the MPO staff held its annual STP and STP TE workshop on Thursday, November 4, 2010, at the Botanical Center, following the conclusion of the MPO TTC meeting, to give a brief overview of the STP and STP TE programs, discuss changes to STP Scoring, STP Pre-Applications, STP Applications, and to answer any questions one may have; and,
- Has included, immediately following, the FFY 2015 STP and STP TE funding schedule.

Staff Contact: Adam Noelting, [aknoelting@dmampo.org](mailto:aknoelting@dmampo.org);  
(515) 334-0075, extension #211;  
Zac Bitting, [zbitting@dmampo.org](mailto:zbitting@dmampo.org);  
(515) 334-0075, extension #203.

## SCHEDULE FOR FEDERAL FISCAL YEARS 2015 FUNDING

<b><u>November 19, 2010</u></b>	Project sponsors will submit a Pre-Application to determine project eligibility and the appropriate funding category. The MPO staff will send an application packet and other materials to the sponsors with eligible projects.  Applications will be available and sent to eligible project sponsors. Applications may be obtained by mail or downloaded from MPO web site: <a href="http://www.dmampo.org">www.dmampo.org</a> .
January 2011	Project evaluation and scoring by MPO staff and the MPO TTC Engineering and Planning Subcommittees.
<b><u>January 28, 2011</u></b>	STP and STP TE Application Deadline: Applications will be accepted until 4:30 p.m.
February/March 2011	MPO STP Funding Subcommittee reviews project presentations.
March/April 2011	MPO STP Funding Subcommittee meets to develop funding recommendation before April's MPO Meeting.
April 2011	STP and STP TE Recommendation to MPO TTC and MPO Policy for discussion.
May 2011	STP and STP TE Recommendation to MPO TTC and MPO Policy for action.
May 2011	Draft <i>Federal Fiscal Years 2012-2015 Transportation Improvement Program</i> (FFY 2012-2015 TIP) to MPO TTC and MPO Policy for project review and comment. Public comment period and public meeting held.
May 12, 2011	Public comment period and public meeting held.
June 2011	Draft (FFY 2012-2015 TIP) to MPO TTC and MPO Policy for action.
June 15, 2011	Draft (FFY 2012-2015 TIP) transmitted to Iowa DOT and Federal Highway Administration.
July 15, 2011	Final (FFY 2012-2015 TIP) transmitted to Iowa DOT.

*\* All dates are tentative and subject to change.*

## VII.(A.) Calendar Year 2011 MPO Nominating Committee

### **Informational Item**

The MPO Chair:

- Will announce the Calendar Year 2011 Nominating Committee at the MPO's November 18, 2010, meeting; and,
- Traditionally appoints three Des Moines Area MPO representatives to serve on the annual Nominating Committee to prepare a slate of candidate's for the Election of MPO officers and At-Large Representatives for the upcoming calendar year.

The Nominating Committee:

- Will take slate of candidate suggestions from the MPO representatives;
- Will prepare a slate of candidates, in accordance with the MPO Bylaws, for the following Executive Committee Positions:
  - Chair;
  - Vice-Chair;
  - Secretary/Treasurer;
  - Member-At-Large;
  - Member-At-Large;
  - Member-At-Large; and,
  - Ex-Officio;
- Will present its recommended slate of candidates for discussion at the MPO's December 16, 2010 meeting; and,
- Will present its final slate of candidates for approval at the MPO's January 2011 meeting.

Staff Contact: Stephanie Ripperger, [sripperger@dmampo.org](mailto:sripperger@dmampo.org);  
(515) 334-0075, extension #206.

## VII.(B.) Executive Director Search Update

### Informational Item

The MPO Chair:

Will provide an update on the Executive Director search at the November 18, 2010, meeting.

Staff Contact: Stephanie Ripperger, [sripperger@dmampo.org](mailto:sripperger@dmampo.org);  
(515) 334-0075, extension #206.

## VII.(C.) Transportation Management Association Update

### Informational Item

The Transportation Management Association (TMA):

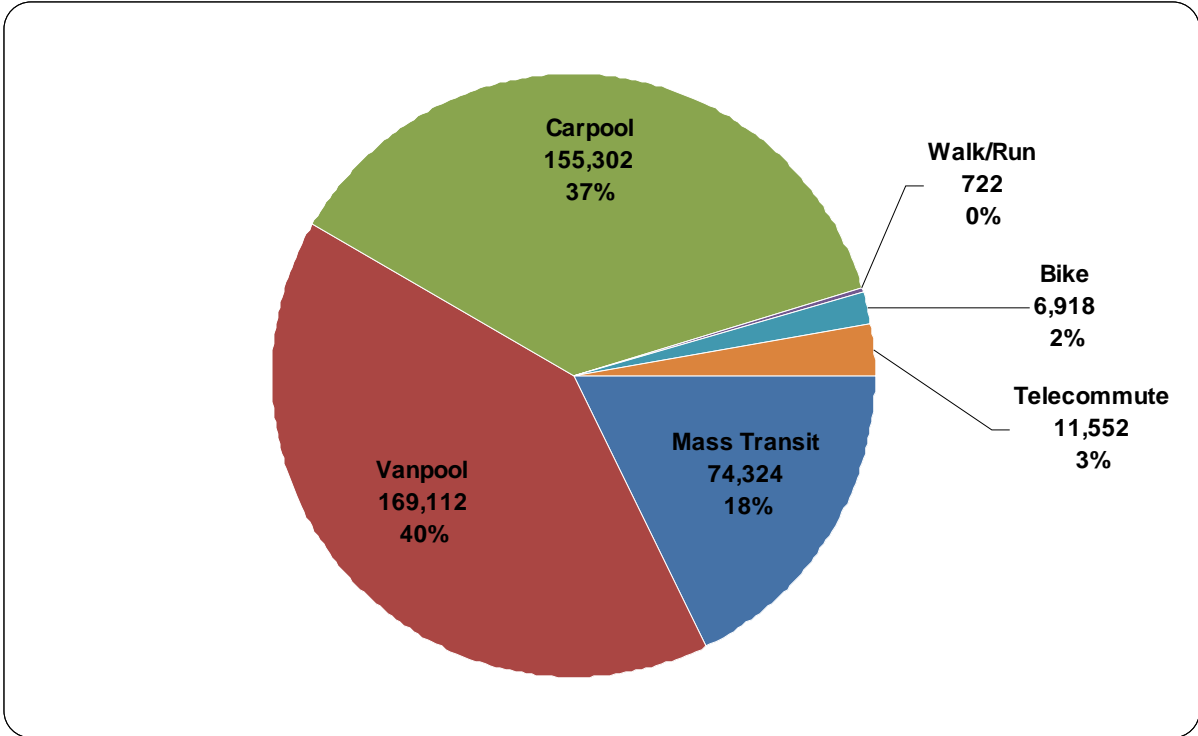
- Recruited 110 new members to the Rest Your Car program in October 2010;
- Notes that the TMA, along with the Des Moines Area Regional Transit Authority (DART), will be promoting the TMA's Rest Your Car program at an EMC Insurance Companies benefit fair on November 17, 2010; and,
- Notes that the TMA and DART will be promoting the TMA's Rest Your Car program at similar events at Nationwide on November 20, 2010, and December 2, 2010.

The following table and figures summarize the performance of the TMA's Rest Your Car program through October 2010.

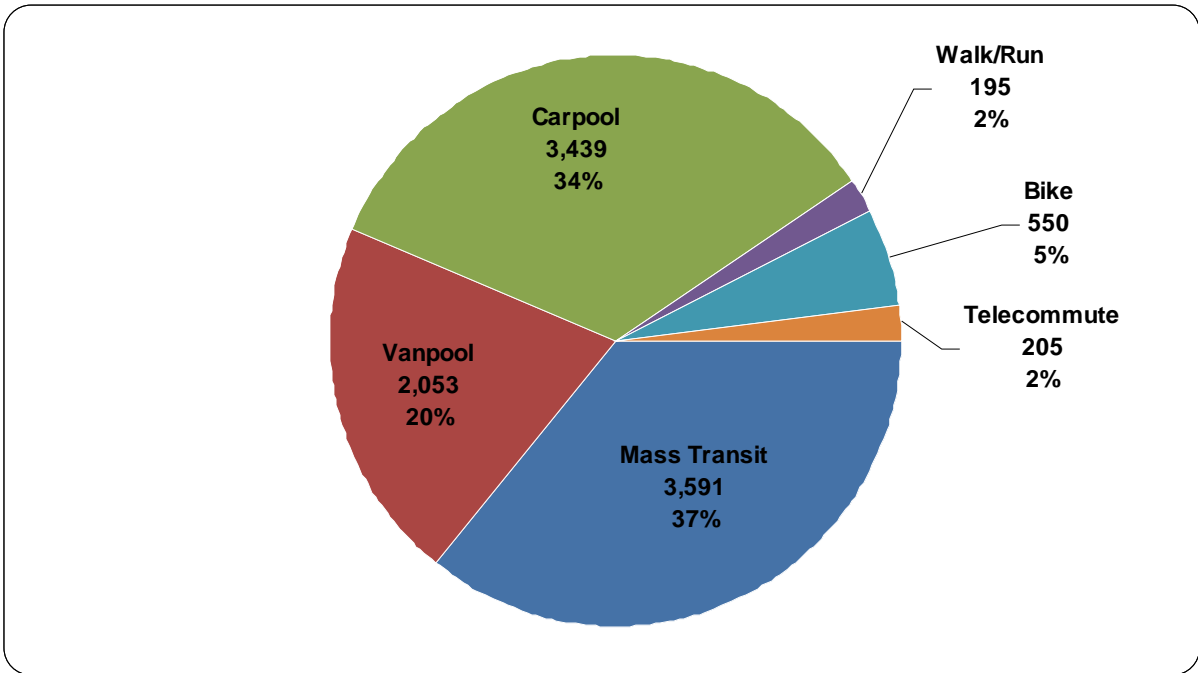
**TABLE 1 Rest Your Car Program Performance through October 2010**

	<b>June 2010</b>	<b>July 2010</b>	<b>August 2010</b>	<b>September 2010</b>	<b>October 2010</b>	<b>Calendar Year to Date</b>
Total Miles Reported	406,946	386,656	398,532	400,752	417,930	4,265,510
Total Reports Made	9,903	9,315	9,863	9,872	10,033	104,529
Total Persons Reporting	1,017	953	994	1000	1055	10,516
Average Miles/Report	41.1	41.5	40.4	40.6	41.7	40.8
New Members	27	21	28	40	110	474

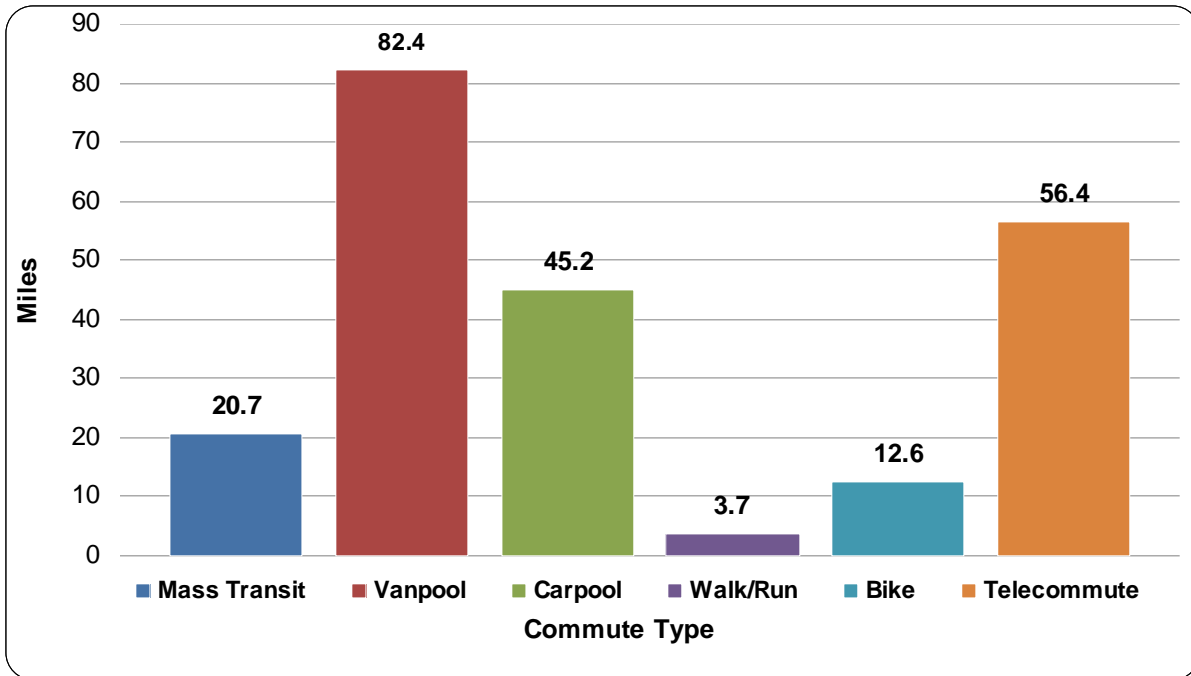
Source: Transportation Management Association, 2010.



**FIGURE 1 Rest Your Car Miles Reported by Commute Type, October 2010**  
 Source: Transportation Management Association, 2010.



**FIGURE 2 Rest Your Car Reports by Commute Type, October 2010**  
 Source: Transportation Management Association, 2010.



**FIGURE 3 Average Round Trip Commute Distance by Commute Type, October 2010**  
 Source: Transportation Management Association, 2010.

If anyone has questions, please contact the TMA by telephone at (515) 286-4969. To learn more about Drive Time Des Moines, go to the TMA website at [www.drivetimesdesmoines.org](http://www.drivetimesdesmoines.org).

#### VII.(D.)MPO October 2010 Progress Report

##### **Informational Item**

The MPO staff:

**Has provided, as a supplemental item, a summary of work performed for the period of October 1 – October 31, 2010.**

Staff Contact: Stephanie Ripperger, [sripperger@dmampo.org](mailto:sripperger@dmampo.org);  
 (515) 334-0075, extension #206.