

Merle Hay Centre
6200 Aurora Avenue, Suite 300W
Urbandale, IA 50322-2866
Phone: 515.334.0075

NOTICE OF SPECIAL JOINT MEETING

**Des Moines Area Metropolitan Planning Organization (MPO)
Regional Plan for Sustainable Development Steering Committee**

**3:30 p.m., Thursday, June 16, 2011
Des Moines Botanical Center's Willow Room**

TENTATIVE AGENDA

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

- I. Call to Order**
- II. Approval of Agenda**
- III. Business Item (**With Option to Take Action**)**
Consultant Team Update
- IV. Other Non-Action Items of Interest to the Committee**
- V. Next Meeting Date**
- VI. Adjournment**

**Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee**

- I. Call to Order**
- II. Approval of Agenda**
- III. Business Item (**With Option to Take Action**)**
Consultant Team Update
- IV. Other Non-Action Items of Interest to the Committee**
- V. Next Meeting Date**
- VI. Adjournment**